

Wi-Fi for NZARE 2023 Conference

Wi-Fi has been enabled in all of the rooms that are being used for the conference, along with common areas and spaces outside of the rooms. The network is called **MUEvents** and the password is available when you collect your lanyard insert. This network has been tested and it is fast and reliable, and devices should automatically connect once you are within range.

However, outside of the rooms and common areas (e.g., walking from one space to another on campus), the MUEvents Wi-Fi will not work, if you prefer not to use your mobile data, there are three other options:

1. MUGuests (click to connect, and then follow the prompts to register)
2. inspirefreewifi (click to connect, and then follow the prompts to register)
3. eduroam (will work if participants also work at a university that subscribes to eduroam)

Presenting and Troubleshooting

All rooms for the conference have a console desktop computer and the AV set up in the room is powered by a Creston touch panel. Each computer has a unique username and password, which I will stick to the computers prior to the conference commencing. The computers can stay logged in for the whole day, but if needed, the credentials are there. Likely, the easiest and most efficient way to set up the presentation will be using a USB stick (which can either be connected to the screen or the panel - see video below). While we encourage participants to bring their own USBs, each room will be provided with one.

Attached is a quick guide reference document for how the AV system works. Additionally, here is a [short video](#) the setup and common issues that you might face. All rooms have been tested and everything is working as it should. If needed, the panel can be reset to default settings if it is not working as it should (button at the top of the AV panel - see the video).

Massey University Crestron Touch Panel Quick Reference

Wake the touch panel up by touching it, then press the Presentation (Room Reset) button on the touch panel.



After a few seconds the main panel will appear.



1. Select the display on the left (button will go blue). There may be several choices depending on the room.
2. Select the source along the top that you want the image to come from (button will go blue). Each source will display a separate set of controls in the area below the sources. In the above case Room PC controls.
3. For the Room PC option, you can set the selected display as Primary or Extended Desktop. Here the Lectern Monitor is showing the Primary Desktop and the Projector has been set to the Extended Desktop. The projector becomes the 2nd monitor and can display a different image than the Lectern Monitor.
4. Select the Audio and Lighting options to change these settings from the default if required.
5. Note: An image may not be fully readable until the projector has warmed up (up to 1 min.).
6. Press Presentation (Room Reset) when you are finished to reset the room defaults for the next user. System Off can be used but will shut the room down. The room will shut down on its own after inactivity.